

MINUTES OF THE LOCKERLEY PARISH COUNCIL MEETING HELD ON 16TH JUNE 2025 AT THE MEMORIAL HALL, LOCKERLEY, HAMPSHIRE

Cllrs. Present: Cllr. Kevin Baker, Cllr. Peter Funnell (Chair), Cllr. Joanne Young

In attendance:

County Cllr. Nick Adams-King – Hampshire County Council

Members of the public

1. APOLOGIES

Cllr. Len Arthur – Lockerley Parish Council

Cllr. Tim Coomer – Lockerley Parish Council

Cllr. Tara Madgwick – Lockerley Parish Council

Cllr. Jane Waller – Lockerley Parish Council

2. DECLARATIONS OF INTEREST

None recorded

3. PUBLIC QUESTIONS

None recorded.

4. TO RESOLVE APPROVAL OF THE MINUTES OF THE FULL COUNCIL MEETING HELD 12 MAY 2025

The Chair reviewed the Minutes of the Full Council meeting held on 12 May 2025. Members unanimously RESOLVED to accept the Minutes of this meeting as a true and correct record. The Chair signed the Minutes accordingly.

5. MATTERS ARISING FROM THE MEETING HELD 12 MAY 2025

All matters arising from the meeting held on 12 May 2025 have been expedited and duly noted or discussed further at this meeting.

6. BOROUGH AND COUNTY COUNCIL REPORTS

County Cllr. Nick Adams-King provided a verbal update on the latest from Hampshire County Council. He provided the latest details regarding devolution, which is progressing well. He discussed the issue regarding Aster and contractual management arrangements and obligations in light of potential legal action. County Cllr. Nick Adams-King touched on the Test Valley Borough Council Local Plan, which has had to be revised as a result of a change in Government policy. This is scheduled to be agreed by Test Valley Borough Council on 18 June 2025 and will be released for Regulation 18 public consultation.

7. CORRESPONDENCE RECEIVED

The Parish Clerk advised members of all correspondence received to date, which were noted without further comment.

The Chair advised members that the local rector, Rev'd James Pitkin, has recently been awarded an MBE in the King's Birthday Honours. Members requested that the Parish Clerk writes to Rev'd James Pitkin conveying the Parish Council's warmest congratulations on this award.

The Parish Clerk advised members that he is in receipt of an email from Dave White (Lockerley Village Hall) requesting help with a grant application for car park repairs. He

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has obtained three quotes and the costs are between £3,000 - £5,000. Members discussed the principle of grant assistance offered by the Parish Council. It was felt appropriate that there must be representation at the next Village Hall committee meeting to discuss grant assistance for various projects. Whilst the Parish Council is willing to assist with grant applications and support the future viability of the village hall, this will need to be discussed at the next village hall committee meeting. Given that potential grant application availability have very tight deadlines, there needs to be a predetermined authority granted to the Parish Council by the village hall committee to allow applications to be completed and submitted by a specified closing date. By the time an approach has been made to the committee and agreement has been received, it is too late and the potential opportunity has been missed. Cllr. Joanne Young agreed to attend the next committee meeting.

The Parish Clerk stated that he is in receipt of the RoSPA Annual Playground Inspection document, which was previously circulated to all members. Cllr. Kevin Baker was pleased to report that there were no major issues identified and only some minor remedial action is required, which is being addressed.

8. TO RESOLVE THE FINANCE SCHEDULE FOR MAY/JUNE 2025

The Parish Clerk advised members of the expenses of the Parish Council for May/June 2025, which amounted to £3,561.96 as scheduled below, together with the latest financial position of the Parish Council.

£650.00 – Kevin Glyn-Davies – May Salary

£179.03 – Wicksteed Leisure - Invoice I0000828417 dated 14 May 2025 – Cradle seat replacement - £149.19 (VAT £29.84) £179.03

£210.00 – X-Net Services Limited – Invoice 33533 dated 22 May 2025 – Registration of Website and emails - £175.00 (VAT £35.00) £210.00

£576.00 – X-Net Services – Invoice 33535 dated 22 May 2025 – Annual Service Charge - £480.00 (VAT £96.00) £576.00

£100.80 – Playsafety Limited – Invoice 88661 dated 3 June 2025 – RoSPA Annual Playground Report - £84.00 (VAT £16.80) £100.80

£500.00 – Bonallack & Bishop Solicitors – Payment on Account – Parish Room legal counsel - £500.00 (Zero VAT) £500.00

£40.00 – Kevin Glyn-Davies – Refund for payment made personally to Capper & Jones Solicitors dated 5 June 2025 – Verification and certification of ID - £40.00 (Zero VAT) £40.00

£16.50 – Lockerley and East Dean Memorial Hall – Invoice LVH0553 dated 9 June 2025 – Hall hire of The Annex for Parish Council meeting - £16.50 (Zero VAT) £16.50

£1,257.58 – Hampshire County Council – Invoice 3611969660 dated 11 June 2025 – SUS set-up costs for agreed locations - £1,257.58 (Zero VAT) £1,257.58

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£22.05 – Kevin Baker – Invoice DS-AEU-INV-GB-2025-313475172 dated 16 June 2025 – Paint and gap fillers for the play area paid for personally - £18.37 (VAT £3.68) £22.05

£10.00 – Thorngate & Blackwater Benefice – Invoice dated 14 June 2025 – Printing and distribution of green spaces leaflet – 500 sheets @ 2p = £10.00 - £10.00 (Zero VAT) £10.00

Members RESOLVED the expenditure of the parish council for May/June 2025 as prescribed above, totalling £3,561.96

9. TO UPDATE ON SID (SPEED INDICATOR DEVICE) RELATED MATTERS

The Parish Clerk advised members that all six sites previously identified and resolved have been formally submitted to Hampshire County Council for works to be processed. An invoice has been prepared for £1,257.58 to cover the agreed quotation and once this has been paid, works will be expedited and the Hampshire County Council contractor will be appointed to carry out the scheduled works. Members agreed that there needs to be a schedule devised to share the work and responsibility of moving the SID periodically and obtaining the data that has been recorded.

10. TO RECEIVE REPORTS, QUOTATIONS AND DOCUMENTS, CONSIDER ANY RECOMMENDATIONS AND RESOLVE, AS CONSIDERED NECESSARY, FROM THE BUTTS GREEN WORKING PARTY

Cllr. Joanne Young advised members that she and the Parish Clerk have had a pre-start meeting with Southampton City Council for the proposed resurfacing works and all is ready for works to commence pending the most effective time to schedule works and the outcome of the Community Asset Fund grant application to Test Valley Borough Council. The envisaged start date is 4 August 2025 and Southampton City Council is responsible for all health and safety and legal obligations. It is anticipated that the work will conclude towards the end of August. A diagram setting out the works and the impact on the public whilst works are being progressed has been produced and will appear in the Thorngate Newsletter and Facebook so that the community is fully aware. It was confirmed that the Community Asset Fund grant application has been submitted to Test Valley Borough Council ahead of the deadline of 16 June 2025 for consideration of 50% funding towards the project costs..

11. TO UPDATE ON MATTERS RELATING TO THE PARISH ROOMS

The Chair advised all present that he has had a discussion with a solicitor representing Bonallack & Bishop solicitors regarding the Parish Room. At this stage, it was considered prudent that the solicitor investigates the exact legal position of Lockerley Parish Council in relation to the building and the formal legal options available to the Parish Council. The solicitor has been instructed accordingly to investigate these matters only. The Chair confirmed that the solicitors have not been instructed to consider any matters whatsoever in relation to the potential leasing or selling of the Parish Room.

12. TO UPDATE ON THE POSITION OF THE TRAVELLERS ON THE GLEBE FIELD

The Parish Clerk advised members that the Glebe Field is not owned in any part by Lockerley Parish Council but by the Winchester Diocesan. They have sub-contracted their landowner responsibilities to Savills. As a result, the responsibility for all matters relating to the Glebe Field and its management is with the Winchester Diocesan Board/Savills.

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The Parish Clerk explained that he liaised repeatedly with Savills in respect of the removal of the travellers and the deep cleansing of the Glebe Field will be undertaken by Biffa shortly. Furthermore, he has asked the Winchester Diocesan to supply the Parish Council with a copy of the lease agreement between Lockerley Parish Council and the Winchester Diocesan Board.

Cllr. Joanne Young stated that she has been in communication with Mike Smith who is the Chair of the Board of Trustees for the Lockerley Scouts. He has expressed his security concerns in relation to the Glebe Field. Members agreed to invite Mike Smith and other representatives to the July 2025 Parish Council meeting for 7.00pm. Cllr. Joanne Young advised that she would inform Mike Smith accordingly.

In respect of the security issues at the Glebe Field, members requested that the Parish Clerk informs the Winchester Diocesan Board, once again, of the Parish Council concerns and to request that representatives pay a site visit and survey the area accordingly.

13. TO DETERMINE AND RESOLVE PLANNING APPLICATIONS

The Parish Clerk advised members of the planning applications received since the last meeting:

The Parish Clerk advised that there is one planning application requiring determination since the previous Parish Council meeting. The planning application has been re-sent for determination as the applicant has submitted additional further information.

25/00877/FULLS – Application for the erection of a general purpose agricultural storage barn on the land at Lockerley for storage of conserved forage and agricultural machinery at Land off Romsey Road, Lockerley, Hampshire. Resolved: OBJECTION on the grounds of the application not being in keeping with the local area, road safety issues and concerns and that the development will exacerbate flooding. Members also noted that the planning documents that have been submitted are inaccurate and misleading.

14. TO RECEIVE A POLICE REPORT

None received

15. MEMBER QUESTIONS

A discussion took place regarding Top Green/Critchells Green, which is being abused by people living there. The Green is being regularly parked upon and hinders the essential grass maintenance as it causes an obstruction. This amounts to an abuse of Common Land. The residents living close by must be reminded that the Green is not provided for parking and that this is not permitted.

The Chair requested that the matter of Greens enforcement in relation to parking be an agenda item at the September Parish Council meeting.

16. ALL MEMBERS OF THE PUBLIC AND PRESS TO LEAVE THE MEETING PURSUANT TO THE ADMISSIONS TO MEETINGS ACT 1961

The Chair requested that all members of public and press leave the meeting in accordance with the Admissions to Meetings Act 1961.

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17. EXEMPT BUSINESS – PERSONNEL MATTERS

Matters relating to personnel were discussed.

In the absence of any further business to transact, the Chair closed the meeting at 19.55 hours.

The next meeting of the Parish Council will be held at the Memorial Hall, Lockerley on 21 July 2025 starting at 18.00 hours.