

MINUTES OF THE LOCKERLEY PARISH COUNCIL MEETING HELD ON 15TH JUNE 2026 AT THE MEMORIAL HALL, LOCKERLEY, HAMPSHIRE

Cllrs. Present: Cllr. Len Arthur, Cllr. Kevin Baker, Cllr. Tim Coomer, Cllr. Peter Funnell (Chair), Cllr. Tara Madgwick, Cllr. Jane Waller, Cllr. Joanne Young

In attendance:

Borough Cllr. Alison Johnston – Test Valley Borough Council
Members of the public

1. APOLOGIES

County Cllr. Nick Adams-King – Hampshire County Council

2. DECLARATIONS OF INTEREST

Cllr. Peter Funnell declared an interest in respect of the planning application under Agenda Item 12.

Cllr. Joanne Young declared an interest in respect of the planning application under Agenda Item 12.

3. PUBLIC QUESTIONS

A member of the public commented that there may a potential planning application to be submitted for the other side of Holbury Lane and members should look out for this. It has been noticed that there has been data gathering equipment erected at this location and this could be used as statistical evidence as part of a planning application to be submitted. The Parish Clerk confirmed to all that as at the date of this meeting, no planning application has been received.

Another member of the public advised that there are overgrown verges along Cooks Lane and no cutting taking place at Mounts Lane and this is making it difficult to navigate and rendering it dangerous. Borough Cllr. Alison Johnston advised that she would look into this matter and report back.

4. TO RESOLVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH ASSEMBLY, ANNUAL GENERAL MEETING AND FULL COUNCIL MEETING HELD ON 18 MAY 2026

The Chair reviewed the Minutes of the Annual Parish Assembly, Annual General Meeting and Full Council meeting held on 18 May 2026. Members unanimously RESOLVED to accept the Minutes of these meeting as a true and correct record. The Chair signed the Minutes as a true and correct record.

5. MATTERS ARISING FROM THE MEETINGS HELD 18 MAY 2026

All matters arising from the meeting held on 18 May 2026 have been expedited and duly noted or discussed further at this meeting as separate agenda items.

In relation to Item 13, Cllr. Kevin Baker enquired as to progress in setting-up a meeting with Test Valley Borough Council and stakeholders to discuss parking matters. The Parish Clerk advised that to date, this has not yet come to fruition. Cllr. Kevin Baker requested that this matter should remain on the agenda and the Parish Clerk stated he would enquire with Marie Stubbington at Test Valley Borough Council albeit she has no jurisdiction over the police.

**LOCKERLEY PARISH COUNCIL
MEETING OF 15 JUNE 2026 – PAGE 2 (CONT'D)**

6. BOROUGH AND COUNTY COUNCIL REPORTS

Borough Cllr. Alison Johnston provided an update report on the latest regarding Test Valley Borough Council. She advised that for her part, she has approved a grant application that Lockerley Parish Council recently made for monies towards the purchase of a replacement bench. The application needs to be signed-off by other members at Test Valley Borough Council before the grant can be released. Members thanked Borough Cllr. Alison Johnston for her kind agreement to the grant.

7. CORRESPONDENCE RECEIVED

All items of correspondence have all been previously circulated to members and duly noted.

Cllr. Kevin Baker advised all present that he extracted the latest SID data from all sites and this has been circulated to all members. He has also updated the SID rota rotation schedule as requested by Hampshire County Council.

8. TO RESOLVE THE FINANCE SCHEDULE FOR MAY/JUNE 2026

The Parish Clerk advised members of the financial schedule for May/June 2026 and the financial position of the Parish Council. The total expenditure amounted to £1,251.32 and income received totalled £103.32

The amounts were made up as scheduled below:

EXPENDITURE

RoSPA – Invoice 97814 dated 20 May 2026 – Annual inspection of play equipment - £87.00 (VAT - £17.40) £104.40

Enpress Limited – Invoice SI-8813 dated 25 May 2026 – 400 Chatterbox newsletters printing - £45.00 (VAT - £0.00) £45.00

Lockerley and East Dean Memorial Hall – Invoice LVH0713 dated 30 May 2026 – Hire of the Annex for Parish Council meeting on 15 June 2026 - £14.00 (VAT - £0.00) £14.00

Kevin Baker – Amazon Invoice GB65AGSJSAEUD dated 22 May 2026 – Refund of expenses for combination lock - £9.99 (VAT - £2.00) £11.99

Kevin Glyn-Davies – May Salary – Gross payment £1,066.66 LESS National Insurance £1.49 – Net payment £1,065.17

Smartest Energy – Invoice FSHNQ79X6/004 dated 3 June 2026 – Electric usage for period 1 May 2026 to 31 May 2026 - £10.25 (VAT - £0.51p) £10.76

INCOME

Interest paid as at 10 June 2026 - £103.32

Members RESOLVED the expenditure of the parish council for May/June 2026 as prescribed above, totalling £1,251.32 expenditure and the income for the parish council of £103.32

**LOCKERLEY PARISH COUNCIL
MEETING OF 15 JUNE 2026 – PAGE 3 (CONT'D)**

9. TO CONSIDER AND RESOLVE PORTFOLIO RESPONSIBILITIES AND METHODOLOGY FOR MEMBERS, SUBJECT TO CONDITIONS

Cllr Len Arthur introduced this agenda item to the Parish Council and tabled his paper as set out below with potential areas of members responsibilities. He felt that this system was important and would ensure that members are proactive in the community for their specific allocated responsibility. The public would then know whom to approach in order to report an issue or make an enquiry. Cllr. Len Arthur advised that it was imperative that members must keep the Parish Clerk and Chair abreast of developments on any matters and that they are copied in on all communication. If any emails need to be sent, then the Parish Clerk and Chair must authorise them before sending. There can be absolutely no expenditure without it being authorised by the Parish Clerk and the Chair and when large amounts are indicated, the Full Council.

He made suggestions of who could be allocated certain responsibilities but this was by no means binding and required fine tuning.

Footpaths – Cllr. Jane Waller

There used to be two people to cover footpaths. Taking a line from Butts Green, up Cooks Lane, then up to Telegraph House. To the right was North, and to the left was South. Anything identified by these 2 or parishioners can have pictures taken and an email sent to the Parish Clerk and the Chair. The Parish Clerk can then forward to the Rights of Way team to action, via the Hampshire County Council portal

Highways and Flooding.

One or two members can identify any potholes, or have them reported to them. Pictures taken and an email sent to the Parish Clerk and the Chair. The Parish Clerk can then forward to the Highways team to action, via the HCC portal,

Playground. Cllr. Kevin Baker and Cllr. Len Arthur

These members can carry on with what they have been doing, check lists and the method works well.

Village Hall. Cllr. Len Arthur

Monthly reports to the council

Village Greens.

Glebe Field. Cllr Joanne Young

Test Valley Town and Parish Councils meetings. Cllr. Jane Waller and/or Cllr. Tara Madgwick

Community resilience plan. Cllr. Tara Madgwick, Cllr. Jane Waller, Cllr Kevin Baker

Lengthsman Scheme. Cllr. Jane Waller

Thorngate Village care group. Cllr. Joanne Young

**LOCKERLEY PARISH COUNCIL
MEETING OF 15 JUNE 2026 – PAGE 4 (CONT'D)**

Lockerley School. Cllr. Joanne Young

Parking at the garage. Cllr. Peter Funnell, Cllr. Joanne Young. Cllr. Kevin Baker

SID. Cllr. Peter Funnell and Cllr. Kevin Baker

The names suggested are people currently undertaking the responsibility now.

Members RESOLVED to adopt the methodology approach as suggested subject to consideration of the definitive allocation of responsibilities to members.

10. TO DISCUSS THE PRINCIPLE OF CARRYING OUT A TREE SURVEY FOR LOCKERLEY

Cllr. Joanne Young advised all present that a tree survey is necessary to be carried out on Lockerley Parish Council owned land as part of responsibilities assigned. Accordingly, she advised that she has obtained two quotes from Awbridge Arborists for a survey of trees at Butts Green, Oval Road, Lockerley Common and Tote Hill Common amounting to £1,725.00 (VAT - £345.00) £2,070.00 and a quote for tree works at Lockerley Green for £680.00 (VAT - £136.00) £816.00. The latter quote has previously been discussed with the Parish Clerk and has been agreed to proceed with such works. A comparative quote has been requested for the tree survey.

With this in mind, Cllr. Joanne Young requested members' views on the principle of carrying out a tree survey for Lockerley on land owned by the Parish Council. She stated that it was essential that a survey is carried out as part of the Parish Council's legal responsibilities and for the long-term sustainability of the trees. Members Resolved that a tree survey should be carried out for Lockerley accordingly.

11. TO RECEIVE A REPORT FROM THE LOCKERLEY AND EAST DEAN MEMORIAL HALL COMMITTEE.

Cllr. Len Arthur provided the following report:

The events that have taken place in May / June since our last meeting include:

- 05/06 Seniors youth club
- 06/06 Pop up take away
- 12/06 Sound Bath Experience
- 12/06 Juniors youth club

These events were all well attended and feedback suggests that the Management Committee are doing something right.

On the 13th May it was confirmed that the Hall was putting forward an application for funding for Solar Panels to support the CERP programme. Match funding is not required up to £20k and a grant application has been proposed under this limit. However the proposal will require planning permission for battery storage but not the solar panels. A decision will be made by late August/early September so just as the roof replacement works comes to an end. If we are successful, the grant will need to have been spent before the end of March 2027.

LOCKERLEY PARISH COUNCIL MEETING OF 15 JUNE 2026 – PAGE 5 (CONT'D)

The hall is hopeful, however if not successful then we still can reapply next year. In the meantime, the hall is moving forward with an application for the battery storage.

The events to take place are.

- 19/06 Village lunch club
- 20/06 Lockerley fete
- 03/07 Seniors Youth Club
- 20/06 Pop-up pub (after fete party)
- 04/07 Makers Market
- 04/07 Summer Bingo Night
- 10/07 Juniors Youth Club
- 19/07 Village Lunch Club

The chairs are now in place for the coffee shop, and the tables are in The Hive. Thank you to the Lockerley Parish Council for donating them from the Parish room.

Cllr. Tara Madgwick added that she will shortly be requesting the £5,000 agreed grant from Lockerley Parish Council to the Memorial Hall as a contribution to the works.

12. TO DETERMINE AND RESOLVE PLANNING APPLICATIONS

The Parish Clerk advised members of one planning application received since the last meeting

26/01084/FULLS – Single Storey Rear Extension at Lea View Cottage, Lockerley Green, Lockerley - **RESOLVED: NO OBJECTION**

13. TO RECEIVE A POLICE REPORT

Members expressed their disappointment that yet again there was no police presence at this meeting. It was felt that there has to be community engagement from the police. The consensus view was either attend or prepare a quarterly report. Members requested that the Parish Clerk should feed back to Marie Stubbington the concerns and the Parish Clerk to pursue as considered appropriate, requesting at least a police report.

14. FOOTPATHS AND ROADS

Cllr. Jane Waller provided a footpath and roads update per the below:

Lengthsman

The budget allocation for this financial year has been received in full and we are now able to programme the works for this year. We can undertake some footpath clearance and I suggest using the Lengthsman to clear the bottom section of Footpath 33 which connects Top Green with Lockerley Downs.

The ground is now soft enough to work on ditches and grips. A new grip is needed at the top of Cook's Lane to help prevent the annual flooding in the dip.

Footpaths

The heavy rains have followed the heatwave and we have now seen rapid growth in all vegetation, including undergrowth and side growth along roadsides and our fenced in footpaths. We do not have the resources to clear all footpaths and must focus on

LOCKERLEY PARISH COUNCIL MEETING OF 15 JUNE 2026 – PAGE 6 (CONT'D)

maintaining the most popular routes. We can use volunteers on other paths and remind our hardy walkers to wear appropriate clothing on the far flung and least popular paths.

Our volunteer team are hoping to clear a section of Footpath 31, from Pains Hill towards Mount Lane, in the coming week. New helpers are being recruited.

Stiles

The national policy of open access is reducing the number of stiles being retained. Roadside access to paths is being improved with the installation of gates and kissing gates. On agricultural land used only for crop growing gates are being removed altogether. Plans are being made to replace the kissing gate onto Footpath 7, across the water meadows towards Dunbridge, with a self-fastening design.

Culverts, Ditches and Grips

The grass verge on the side of Dunbridge Lane has been cleared, but work is still to be started by HCC to restore the bank of the water course alongside that is undermining the road. An additional grip is needed at the top of Cook's Lane to restore the drainage of water from the roadside into the adjacent pond.

Footpath 7 improvements

The steering group met on Thursday 11th June. Methods to improve access to the meadow are still to be decided.

15. MEMBERS QUESTIONS

Cllr. Tara Madgwick referred to the recent travellers that were in Lockerley and that dragons teeth were removed to effect access. It transpires that they were not fixed in permanently. It was accepted that is a difficult tactic to address and the question was asked as to whether it requires more work. Members felt that at the present time, the Parish Council would see how matters develop or not, as the case may be,

16. ALL MEMBERS OF THE PUBLIC AND PRESS TO LEAVE THE MEETING (ADMISSION TO MEETINGS ACT 1960)

Members RESOLVED that all members of the public and press leave the meeting pursuant to the Admission to Meetings Act 1960.

17. EXEMPT BUSINESS – PARISH ROOM

Matters relating to the Parish Room were discussed.

In the absence of any further business to transact, the Chair closed the meeting at 19.56 hours.