

LOCKERLEY PARISH COUNCIL
PARISH CLERK: Kevin Glyn-Davies BA (Hons) MA
Trianon, Pentre Lane, Buckley, Flintshire. CH7 3PA
Tel: 07553 750444 or 01244 267567

Email@ clerk@lockerley-pc.gov.uk
Website: www.lockerley-pc.gov.uk

25 May 2024

PER EMAIL ONLY

Dear Mr Reynolds

**RE APPOINTMENT CONFIRMATION AS INTERNAL AUDITOR FOR THE
FINANCIAL YEAR 2023/2024 – LOCKERLEY PARISH COUNCIL**

Further to the Full Council meeting of the Lockerley Parish Council that was held on 13 May 2024, I herewith formally confirm that pursuant to Agenda Item 9 of this meeting that members unanimously resolved to appoint you as the formal Internal Auditor to the accounts for the financial year end 31 March 2024.

I attach the Lockerley Parish Council Internal Audit Scoping report, which members resolved to accept under Agenda Item 9 of the Full Council Meeting held on 13 May 2024, for your information and reference.

Many thanks for your kind attention to this matter.

Yours sincerely
FOR AND ON BEHALF OF LOCKERLEY PARISH COUNCIL

Kevin Glyn-Davies

Kevin Glyn-Davies BA (Hons) MA
Parish Clerk

Enclosure sent per email