

MINUTES OF THE LOCKERLEY PARISH COUNCIL MEETING HELD ON 8TH JULY 2024 AT THE PARISH ROOMS, LOCKERLEY

Cllrs. Present: Cllr. Len Arthur, Cllr. Kevin Baker, Cllr. Tim Coomer, Cllr. Peter Funnell, Cllr. Tara Madgwick, Cllr. Jane Waller (Chair), Cllr. Joanne Young

In attendance:

County Cllr. Nick Adams-King
Borough Cllr. Alison Johnston
Members of the public.

1. APOLOGIES

None recorded.

2. TO CONSIDER AND RESOLVE THE CO-OPTION OF A SERVING PARISH COUNCILLOR TO THE LOCKERLEY PARISH COUNCIL

The Parish Clerk advised members of an application received from Tara Madgwick for consideration as a Parish Councillor. It was RESOLVED to co-opt Tara Madgwick as a serving member of the Lockerley Parish Council with immediate effect. Cllr. Tara Madgwick signed the Declaration of Acceptance of Office in the presence of the Proper Officer accordingly. The Parish Clerk will inform Test Valley Borough Council as necessary.

3. DECLARATIONS OF INTEREST RELATING TO AGENDA ITEMS ONLY

None recorded.

4. PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

None recorded

5. TO READ AND RESOLVE APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING, ANNUAL PARISH ASSEMBLY AND FULL COUNCIL MINUTES OF THE MEETINGS HELD 13 MAY 2024

The Chair reviewed the Minutes of the Annual General Meeting, Annual Parish Assembly and Full Council minutes from the meetings held on 13 May 2024. Members unanimously RESOLVED to accept the Minutes of these meetings as a true and correct record. The Chair signed the Minutes accordingly.

6. MATTERS ARISING FROM THE MEETINGS HELD 13 MAY 2024

In pursuance of Minute 11 of the Full Council Meeting, the Parish Clerk advised members that he has obtained a quote, as requested, from ElanCity for a solar powered SID. The quote is dated 23 May 2024 and is for 1 x Radar speed sign Evolis Vision Solar at £2,333.99 plus VAT at £468.00, totalling £2,807.99. Members felt that this project needs to be pursued and the Parish Clerk was requested to make grant applications and an approach to both Test Valley Borough Council and Hampshire County Council to defray costs. The Parish Clerk advised that there will be add-on costs in respect of a legal licence agreement with Hampshire County Council as the Highway Authority and the purchase and erection of required poles to hold the SID. The Parish Clerk stated that suitable locations must be identified and this will be finally agreed in consultation with the Highway Authority.

7. CORRESPONDENCE RECEIVED

The Parish Clerk advised members of all correspondence received to date, which were noted without further comment.

**LOCKERLEY PARISH COUNCIL
MEETING OF 8 JULY 2024 – PAGE 2 (CONT'D)**

The Parish Clerk advised members of a letter received from a parishioner dated 5 July 2024 concerning enforcement action on 23/0403/REG and further planning application 24/00178/FULLS. This matter was verbally discussed and updated as necessary with Borough Cllr. Alison Johnston and County Cllr. Nick Adams-King.

An email has been received from a parishioner living on Top Green. The footpath from Top Green up to the Downs from Shackell's cottage is nearly impassable. The combination of giant hogweed, nettles and other weeds need clearing. The brambles/scrub/weeds on Top Green need to be cut back again. The Chair stated that later in this meeting, she will be providing a footpaths and roads update that covers the comments raised.

A member of the public raised the matter of verges on the single track roads becoming dangerous. It is becoming impossible for walkers to get away from traffic. The suggestion was made to perhaps have a collection to arrange a local contractor to cut them back. The Chair commented that it may be feasible for the lengthsman to take over this work and will ask accordingly.

8. TO RESOLVE THE FINANCE SCHEDULE OF EXPENDITURE FOR JULY 2024

The Parish Clerk advised members of the expenses of the Parish Council for July 2024, which amounted to £3,402.65 as scheduled below, together with the latest financial position of the Parish Council.

£103.76 – Direct Debit – SSE Energy Solutions – Invoice 00955239 dated 24 May 2024 – Electric use at Parish Rooms for the period 1 April 2024 to 9 May 2024

£534.00 – Kevin Glyn-Davies – May Salary

£1,849.49 – Kevin Glyn-Davies – Refund of Annual Parish Council Insurance paid personally – Invoice 533537230 dated 18 May 2024 - Gallagher

£250.00 – Fair Account – Invoice 24/058 dated 26 May 2024 – Provision of Internal Audit Services for 2023/2024 audit

£567.00 – Kevin Glyn-Davies – June Salary

£98.40 – Playground Safety Limited – Invoice 79626 dated 29 May 2024 – Annual Playground Inspection

£1,344.00 – Michael Eastwood – Invoice 38/16 dated 30 June 2024 – Grass cutting works around Lockerley Green

£26.40 – Kevin Baker – Refund – Wicksteed Invoice 1266837/425626 dated 14 June 2024 £12.41, Securefix Direct Invoice 202-8415382 – 1451552 dated 31 May 2024 £4.50 and Screwfix Invoice AA17989217998 dated 30 May 2024 £9.49 for items purchased in relation to the maintenance of the play area

Members unanimously RESOLVED the expenditure of the parish council for July 2024 as prescribed totalling £4,773.05.

**LOCKERLEY PARISH COUNCIL
MEETING OF 8 JULY 2024 – PAGE 3 (CONT'D)**

9. TO RECEIVE AND RESOLVE APPROVAL OF THE ANNUAL INTERNAL AUDIT REPORT TO THE YEAR END ACCOUNTS 2023/2024

The Parish Clerk advised members of the Annual Internal Audit Report on the internal audit of the Lockerley Parish Council carried out by Paul Reynolds as part of the legal audit requirements in the completion of the Annual Governance and Accountability Return 2023/2024. Paul Reynolds was satisfied that all the parish council internal control objectives have been met and that the parish council is in compliance with requirements.

Members RESOLVED to receive and accept the Annual Internal Audit Report to the Accounts for the financial year end 2023/2024.

10. TO DISCUSS AND RESOLVE VARIOUS REMEDIAL WORKS TO THE PLAY AREA AND CONSIDER RISK ASSESSMENT PREPARED

The Parish Clerk advised members of the Annual Playground Inspection report carried out by Playsafety Limited (RoSPA) on the play area as required dated 22 May 2024. Members acknowledged receipt of the Annual Playground inspection report. A quote has been obtained from Playdale dated 13 June 2024 to replace the identified risk of the deteriorating Amazon Horizontal timbers including a substantial discount as regards the warranty and guarantees. The total including delivery and installation will be £620.00 plus VAT £124.00 = £744.00. Members RESOLVED this necessary purchase as specified, in the interests of health and safety.

Cllr. Kevin Baker advised members that he has obtained a quote from Wicksteed for the replacement costs for the Toddler Swing Seat Repair/Replacement. A full replacement of a seat will cost £137.50 plus carriage (approximately £11.00). In addition, it has been noted that there are a number of caps missing from the bolt covers. These are called M10 Donut Caps. These cost £1.15 each and it was suggested getting 10 thereof. Members RESOLVED this necessary purchase as specified, in the interests of health and safety.

The costs of these necessary works and additions will be met from the ring-fenced playarea funds held by the parish council.

Cllrs. Len Arthur and Kevin Baker advised members of the revised play area risk assessment devised between them for the Tim Iles play area. Members carefully evaluated the documents. It was RESOLVED to accept the risk assessment accordingly.

11. TO CONSIDER AND RESOLVE A VILLAGE GREEN POLICY

Cllr. Joanne Young introduced this agenda item advising members of the previously circulated policy and the necessity of having this policy resolved. Members raised a number of minor amendments to the policy, which were noted and agreed. It was RESOLVED to formally adopt the Village Green Policy carrying the amendments made. Members agreed to delegate authority to Cllr. Joanne Young to prepare a leaflet/flyer to advise parishioners accordingly of the policy and to ensure that a copy of the leaflet/flyer is provided to the Parish Clerk for transparency.

12. TO RESOLVE THE ANNUAL REVIEW OF THE UPDATES OF THE DECLARATIONS OF INTEREST

The Parish Clerk advised members that it is a legal requirement that members review their Declarations of Interest to ensure accuracy, compliance and reflect current circumstances.

**LOCKERLEY PARISH COUNCIL
MEETING OF 8 JULY 2024 – PAGE 4 (CONT'D)**

Test Valley Borough Council has requested confirmation that the annual review has taken place accordingly.

Members confirmed that all the current Declarations of Interest are correct and updated following minor amendments for some members.

Members RESOLVED the annual review of the updates of the Declarations of Interest and were satisfied that they all remain current and in compliance with current legislation.

13. TO DISCUSS BUTTS GREEN CAR PARKING ISSUES AND POTENTIAL SAFETY MEASURES

The Chair commented that the significant measure of investigating and procuring a Speed Indicator Device (SID) was discussed in some depth earlier in this meeting. This will have a significant impact on lowering speeds in the parish. She also commented that she has been advised that the cost of obtaining a permeable membrane material for the village green is in the region of an approximate minimum cost of £8,000. Members discussed potential measures to address the Butts Green car parking issues and safety measures such as potentially fencing-off the parking with Heras fencing. It was acknowledged that matters are not aided by the parking of vehicles emanating from the garage. The Parish Clerk advised members that any measures directly affecting the Village Green would require legal consent to ensure compliance.

Members felt that the suggestion of creating a Working Group as previously suggested by Cllr. Joanne Young may be a way to explore an appropriate solution to this issue. Cllr. Joanne Young advised she would investigate this concept further.

14. TO RESOLVE APPROVAL OF THE WEBSITE ACCESSIBILITY STATEMENT FOR THE PARISH COUNCIL

The Parish Clerk advised members of the previously circulated policy document relating to the Website Accessibility Statement in pursuance of the 2018 regulations to which all Parish Councils must adhere. Members considered the policy statement and it was RESOLVED to approve the Website Accessibility Statement accordingly.

15. TO DETERMINE AND RESOLVE PLANNING APPLICATIONS

The Parish Clerk advised members of the planning applications received since the last meeting, which members have RESOLVED and decisions submitted to Test Valley Borough Council to meet the prescribed deadlines.

24/01108/LBWS - 1 And 2 Forge Cottages, The Street, Lockerley, Romsey. Hampshire SO51 0JF - Remove chimney stack and make good thatched roof covering of 1 and 2 Forge Cottages and reconstruction including heightening of central shared chimney stack of 1 and 2 Forge Cottages to include brickwork and pots – Members RESOLVED NO OBJECTION but in so doing did comment upon the impact the building work may have. Access can be very limited via the main through road. This area can be a bottleneck, especially with larger vehicles and tractors.

23/02802/CLES - Poultry Rearing Barns, Mount Lane, Lockerley. Hampshire - Certificate of lawful existing use for use of the land for pheasant rearing and the stationing of a mobile home (within the land edged red) for residential purposes – Members RESOLVED an

LOCKERLEY PARISH COUNCIL MEETING OF 8 JULY 2024 – PAGE 5 (CONT'D)

OBJECTION on the grounds of insufficient information and content contained in the application to allow the Parish Council to make an informed decision.

24/00744/FULLS - New Barn Farm House, Pains Hill, Lockerley, Romsey. Hampshire SO51 0JE - Conversion of existing building using outer shell with minor alterations to be made to form a 4 room extension to the existing cat hotel – Members RESOLVED NO OBJECTION

24/01352/VARS - The Granary, Tote Hill, Lockerley, Romsey. Hampshire SO51 0JU - Variation of condition 02 (approved plans) of 22/03106/FULLS (Demolition of dwelling and erection of replacement dwelling) to alter roof from hip to gable to achieve link, internal alterations, formation of dormers on northwest and southeast elevations, and alterations to flat roof – Members RESOLVED NO OBJECTION

24/00729/FULLS - Bumpkins Barn, Romsey Road, Lockerley. Hampshire - Erection of annex – Members RESOLVED NO OBJECTION

24/01280/HRWS – Gambledown Farm, Gambledown Lane, Sherfield English, Romsey. Hampshire - Application for hedgerow removal notice - Removal of hedgerow to enable the widening of two gates by up to 10m and a further gate by up to 11m – Members RESOLVED an OBJECTION on the grounds that the proposal is not in keeping with the local area.

The Parish Clerk advised members of one planning application requiring determination. 24/01434/FULLS - Erect ground and first floor extensions and front porch, install dormer windows and cladding to exterior, alterations to fenestration and roof at Little Orchard, Newtown Road, Newtown, Awbridge. Members RESOLVED No Objection.

The Parish Clerk advised members of an appeal decision by the Planning Inspectorate in relation to Erlcombe, Butts Green, Lockerley dated 4 July 2024. The appeal has been dismissed. This was noted by members.

16. FOOTPATHS AND ROADS

The Chair provided the following report. The combination of a wet and a warm spring has resulted in a riot of undergrowth throughout the countryside. This is most noticeable to the public who walk on the footpaths and open spaces.

Notification has been received from Hampshire County Council that their resources are not available to deal with the exceptional volume of requests for countryside management. It was suggested that parishes should use the Lengthsman scheme, which is what the parish council has always done and shall continue to do so.

The funding the parish council receives from the Lengthsman Scheme remains at £1,000 a year. This sum was set over 10 years ago, but since then the Lengthsman's charges have increased significantly and the hours available are considerably reduced. The Parish Council originally received about 58 hours a year if no additional charges were made for materials. The Parish Council now receives about 45 hours.

The constraints are considerable and are increasing.

LOCKERLEY PARISH COUNCIL MEETING OF 8 JULY 2024 – PAGE 6 (CONT'D)

Lengthsman's schedule for June

Footpaths 32 and 33 were cleared. Footpath 33, (Shackell's Lane) is the long path that leads from Top Green to Lockerley Downs. Footpath 32 is the subsidiary path that connects Shackell's Lane to Pains Hill.

The paths were roughly cleared with a strimmer as the growth was too substantial for a mower to be used.

Lengthsman's schedule for July

The fenced in sections of Footpaths 25 and 30 are to be cleared. Footpath 30 leads from the sharp corner of Mount Lane to the point where it crosses with Footpath 25. Footpath 25 then heads up towards Pains Hill Farm.

Proposed schedule for August

Footpath 16 to be cleared. This is the fenced in section that leads from Butts Green garage towards Critchell's Green. Tote Hill glade also needs clearing, but this could wait until September.

17. BOROUGH AND COUNTY COUNCIL REPORTS

County Cllr. Nick Adams-King provided details of his latest report on matters relating to Hampshire County Council, which he had prepared previously and was circulated by the Parish Clerk to all. Members noted the comments made.

Borough Cllr. Alison Johnston provided details of her latest report on matters relating to Test Valley Borough Council, which she had prepared previously and was circulated by the Parish Clerk to all. Members noted the comments made.

18. MEMBER QUESTIONS

None recorded.

In the absence of any further business to transact, the Chair closed the meeting at 20.25 hours.

The next meeting of the Parish Council will be at the Parish Rooms, Lockerley on 27 August 2024 in lieu of the September meeting, starting at 18.00 hours.