



Approved at LPC meeting on 27/06/24

Lockerley Parish Council

Terms of Reference

Constitutive title	Butts Green Working Party
Designated Authority	As a working party this group will consult and consult any individual, organisation or business who may be able to help in providing their experience and advice for the council. There is no budget given to this group.
Limitations	This working party can only make recommendations relating to the land owned by Lockerley Parish Council. Any matters that need action outside of the parish council's control will be highlighted and forwarded to the right authority, authority or organisation.
Overall aim	To review Butts Green and the current designated parking area and to make recommendations to Lockerley Parish Council as to how to improve the safety and quality of our facility, in line with our Village Green Policy.
Objectives	- To take stock of the green spaces and to the current safety issues any other problems experienced by residents and Lockerley Parish Council. - Understand a risk assessment of the use parking area and recommend actions for the management of that area. - Gather views on the problems and any solutions through listening events with local residents including residents, the school, the garage, Village Hall representatives and etc. - Work collaboratively with neighbouring County Council to ensure improved road safety for all. - Make recommendations with specific proposals to improve the safety and quality of our Butts Green facility. - Engage contractors, if requested by the parish council, to provide design ideas, method statements and quotes for improvement work. - Implement and improvement work authorised by Lockerley Parish Council. - Track progress and report on completion.
Structure	The working party will meet in public and will be an open group formed with the support of 3 parish councillors, of which at least 2 must be present at each meeting. One of the parish councillors will chair the meeting.

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Meetings and meeting all meeting	The annual meeting will take place every year on the 1st of November 2024 and January 2025 when a review of the year in review meeting will be completed. Annual review of the information, review and action plan will be presented to the parish council, to discuss and our feedback. The results and actions from the meeting will be noted but will not be in the form of minutes. A summary report will be presented to the Parish Council.
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PAST

Flooding on Green

Too MUDDY

← EXPERIENCE → CURRENT/NOW

Over Crowding PARKING

Garage Parking their vehicles

To many Garage Vehicles

Very Dark

Risks / Safety

Parking on Pavement

School traffic

Children are at risk of being hit - on corner

Traffic too Fast

Lockerley Parish Council
Butts Green Working Party - 13/09/2024

Ideas for action

