

MINUTES OF THE LOCKERLEY PARISH COUNCIL MEETING HELD ON 18TH NOVEMBER 2024 AT THE MEMORIAL HALL, LOCKERLEY, HAMPSHIRE

Cllrs. Present: Cllr. Len Arthur, Cllr. Kevin Baker, Cllr. Peter Funnell, Cllr. Jane Waller (Chair), Cllr. Joanne Young

In attendance:

Tim Goodridge – Neighbourhood Planning Officer – Test Valley Borough Council
Members of the public

1. APOLOGIES

Cllr. Tim Coomer – Lockerley Parish Council
Cllr. Tara Madgwick – Lockerley Parish Council
County Cllr. Nick Adams-King – Hampshire County Council
Borough Cllr. Alison Johnston – Test Valley Borough Council

2. PRESENTATION BY TIM GOODRIDGE (NEIGHBOURHOOD PLANNING OFFICER – TEST VALLEY BOROUGH COUNCIL) – COMMUNITY PLANS

The Chair welcomed Tim Goodridge to this meeting. Tim Goodridge provided attendees at this meeting with details on community and parish plans and the different aspects of each type of plan that can be carried out. He stated that Parish Plans give an opportunity for everyone in the community to make themselves heard; to identify common priorities through consultation and involvement and come together to find ways of achieving ambitions for the local community either by using local resources or through agencies including Test Valley Borough Council, Hampshire County Council, Community Action Hampshire and Test Valley Community Services. He discussed the various potential funding sources that may be available to help towards the cost of producing necessary documents. He advised that the largest expense emanates from the printing costs. It is essential to keep the plan as simple as possible and ensure it is regularly updated and watertight.

He commented that Test Valley Borough Council colleagues are available to support Lockerley Parish Council at any time.

The Chair thanked Tim Goodridge for his time and presentation at this parish council meeting.

3. DECLARATIONS OF INTEREST

None recorded.

4. PUBLIC QUESTIONS ON AGENDA ITEMS ONLY

None recorded

5. TO READ AND RESOLVE APPROVAL OF THE MINUTES OF THE FULL COUNCIL MEETING HELD 27 AUGUST 2024

The Chair reviewed the Minutes of the Full Council meeting held on 27 August 2024. Members unanimously RESOLVED to accept the Minutes of these meetings as a true and correct record. The Chair signed the Minutes accordingly.

6. MATTERS ARISING FROM THE MEETING HELD 27 AUGUST 2024

All matters that arose from the meeting held on 27 August 2024 have been expedited. Further to Minute 15, the Parish Clerk advised members that he has been in contact with

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Rev'd James Pitkin and the cost of sponsoring two issues of the Thorngate Newsletter is £140.00 (£70.00 per edition). Payment of two such newsletter sponsorships has been made by Lockerley Parish Council.

7. BOROUGH AND COUNTY COUNCIL REPORTS

In the absence of both County Cllr. Nick Adams-King and Borough Cllr. Alison Johnston, no reports were received. The Parish Clerk advised that email reports have been sent to him and these can be made available for the public to read on the Lockerley Parish Council Website. Members agreed with this suggestion.

8. CORRESPONDENCE RECEIVED

The Parish Clerk advised members of all correspondence received to date, which were noted without further comment.

The Parish Clerk made specific mention of a letter received from Mitie TSOC concerning a proposed base station for an EE mobile radio base station installation at EE39937, Lockerley Road. The letter is principally aimed at the Principal Local Authority and Mitie wishes to enter into pre-application discussions with regard to a preferred site option prior to a formal planning submission. Cllr. Peter Funnell commented that Lockerley Parish Council in 2022, having identified the site near to the Scout Hut as a preferred mast site, subsequently objected to the planning application 22/000573/TELS at the time. He stated that it is clear there is very much a need for mobile phone coverage in the Lockerley area. He felt it was important that Lockerley Parish Council remains proactive in this matter with Mitie. Members concurred and agreed that the Parish Clerk responds positively to the correspondence received from Mitie advising that the planning authority is Test Valley Borough Council and to be kept abreast of developments. Furthermore, that the parish council is most interested in the proposal.

Letter received from a parishioner dated 6 November 2024 asking for the Parish Council to fully support the Planning Enforcement Team throughout the appeal process in regard to the enforcement notice served on the owners of Hillside Nursery. Members agreed to fully support the planning enforcement team at Test Valley Borough Council per the request and the Parish Clerk to advise the planning department accordingly.

The Chair advised members that an anonymous email has been received concerning the Lockerley Parish Council noticeboard that was along Newtown Road coupled with the village post box that was removed. Members noted this.

The Chair made reference to the new Community Engagement Ranger, Gemma Clinch. Previously, Corinne Davis-Cooke came to give a talk to Lockerley Parish Council. The Chair stated that she recently has had the opportunity to liaise with representatives from the Romsey Ramblers. There is now a new group made up of younger volunteers and they have agreed to cut Footpath 33.

9. TO RESOLVE THE FINANCE SCHEDULE OF EXPENDITURE FOR SEPTEMBER/OCTOBER/NOVEMBER 2024

The Parish Clerk advised members of the expenses of the Parish Council for September/October/November 2024, which amounted to £3,364.58 as scheduled below, together with the latest financial position of the Parish Council. The Parish Clerk advised

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members that the parish council has received a payment from Test Valley Borough Council under the Community Infrastructure Levy (CIL) of £9,355.81 resulting from planning application 22/00103/FULLS. In terms of spending these funds, the main requirement is that it must mitigate the impacts of development within the area.

The Parish Clerk stated that he has received a request from Danebury School for a parish council contribution of £30.00 towards a prize sponsorship ahead of the Annual Presentation Evening on 21 November 2024. Members agreed this should be made but subject to the caveat that the prize be awarded to a pupil who has made an outstanding contribution towards community work.

£252.00 – BDO LLP – Invoice 00575009 dated 28 August 2024 – Limited assurance audit review for the year ended 31 March 2024

£8.00 – Kevin Baker – Invoice A000000410010 dated 27 July 2024 – Reimbursement for Volden GP Silicone Sealant from B&Q

£543.00 – Kevin Glyn-Davies – August Salary

£373.66 – SSE Energy Solutions – Invoice 01426593 dated 26 August 2024 – Electric use at Parish Room for period 29/02/2024 to 09/09/2024

£180.00 – Winchester Diocesan Office – Invoice 11148 dated 29 September 2024 – Lockerley Glebe Half yearly rent for the period 29/09/2024 to 24/03/2025

£364.92 – Kevin Glyn-Davies – Invoice A19233943323 – Reimbursement for barrier fencing orange and fencing pins from Screwfix

£543.00 – Kevin Glyn-Davies – September Salary

£327.00 – HMRC Accounts Office – PAYE (Income Tax) – Quarterly PAYE tax payment

£60.00 – X-Net – Invoice_33063 dated 28 October 2024 - 10 email accounts with 50GB storage from 29 November 2024 to 28 November 2025

£140.00 – Thorngate Newsletter – Payment for two issues of the Thorngate Newsletter

£543.00 – Kevin Glyn-Davies – October Salary

£30.00 – Danebury School – Grant award towards prize

Members RESOLVED the expenditure of the parish council for September/October/November 2024 as prescribed above, totalling £3,364.58

10. TO RECEIVE AND RESOLVE APPROVAL OF THE CONCLUSION OF AUDIT TO THE YEAR END AUDITED ACCOUNTS 2023/2024

The Parish Clerk advised members he has received the Notice of Conclusion of Audit for the financial year end 31 March 2024 from BDO (External Auditors) and no matters of concern have been raised. This is therefore an unqualified audit. The only comment

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raised, which does not affect the BDO audit opinion is that in the prior year 2022/2023, Lockerley Parish Council was exempt from review and therefore BDO has not reviewed any evidence to support the prior year comparatives on the AGAR. Members RESOLVED approval of the conclusion of audit papers for the year end audited accounts 2023/2024.

11. TO CONSIDER POTENTIAL LOCKERLEY PARISH COUNCIL CAPITAL PROJECTS FOR INCLUSION IN THE FINANCIAL YEAR 2025/2026 BUDGET

The Parish Clerk explained to members that as the parish council only meets on a bi-monthly basis and the budget and the associated precept must be resolved by January 2025, it is necessary to consider capital projects to pursue and make budget provision for the financial year 2025/2026. Members discussed potential capital project concepts for consideration and potential inclusion in the budget.

Suggestions for possible capital projects inclusion in the budget were:

- SID infrastructure
- Butts Green Car Park / Improvement works
- Lockerley Green unadopted road repairs
- Parish Rooms: safe access and egress to and from the building. Improved telecoms/ mobile Wi-Fi network
- Village Greens Survey remedial - funds for small works e.g bench repairs, tree pruning/pollarding/ crowning/ felling etc.

Members agreed to DEFER further discussion on this matter until the budget is formally discussed at the January 2025 Lockerley Parish Council meeting.

12. TO CONSIDER AN APPLICATION FOR POTENTIAL SECTION 106 MONIES TO FURTHER ENHANCE THE OUTDOOR PLAYGROUND PROVISION FOR YOUNG CHILDREN IN LOCKERLEY AND THE SURROUNDING AREA AND TO CONSIDER QUOTATIONS FOR FENCING IMPROVEMENTS TO THE PLAYAREA

Cllr. Kevin Baker advised members of the work undertaken in gathering quotations and making a bid for Section 106 monies to further enhance the outdoor playground provision. After reviewing the current facilities at the Tom Iles playground, as well as listening to visiting parents and their children, Cllr. Kevin Baker has collected quotations from three reputable manufacturers/suppliers and now has three proposals. The three playground suppliers are Playdale, Wicksteed and Kompan on the same key specifications. Members RESOLVED to accept the Playdale quotation at £7,792.73 but subject strictly to funds being made available by Test Valley Borough Council to the Parish Council.

Cllr. Kevin Baker advised members of quotes for additional and necessary fencing for the playground.

Specification:

- 60m minimum length required
- 12 SWG
- 150mm square spacing
- Minimum 75cm width
- Also requires staples / fixings

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- Cost for supply only? Installation costs?
- (if fitting ourselves, further equipment is required e.g. bolt cutters*)

Quotation 1 – B&Q (23/10/24)

Sheep livestock fencing (Medium grade) 1m wide x 50m
(12SWG top / bottom, 14SWG balance horizontal wires) £53.99 x 2 = £107.98
20mm staples (1000g bag) = £11.78
Free delivery
Installation: Len and Kevin
*Essentials bolt cutters (Screwfix) £12.99

Total £132.75 includes VAT

Quotation 2

Sheep livestock fencing 50m £82.25 x 2 = £164.50 plus VAT
20mm staples (100pcs) £2.49 x 5 packs = £12.45
Installation: Len and Kevin
*Essentials bolt cutters (Screwfix) £12.99

Total £189.94 plus VAT

Quotation 3 – Wire Fence (online order)

Sheep livestock fencing (L16/100/15) 50m £146.99 x 2 = £293.98
30mm staples (500g) £8.99 x 2 packs = £ 17.98
*Essentials bolt cutters (Screwfix) £12.99

Total £324.95 includes VAT

Members RESOLVED to spend £132.75 from B&Q per quotation 1 for the essential works to be carried out.

13. TO RECEIVE A REPORT AND CONSIDER RECOMMENDATIONS FROM THE BUTTS GREEN WORKING PARTY

Cllr. Joanne Young introduced this agenda item advising members of the previously circulated supporting papers and making reference to them thereto. She made reference to various recommendations referenced from A through to H as Item 6 in the Butts Green Working Party Report. Cllr. Joanne Young also informed members of the detailed response received from Mayur Patel from the Hampshire County Council Traffic Management Team dated 17 October 2024. Mayur Patel has supplied a formal policy and guidance reference document entitled 'Council Temporary Speed Signing – Policy and Guidance' dated April 2024'.

Cllr, Joanne Young stated that the Butts Green Working Party are not looking at the parking behaviour on its own, although getting the police to act when needed, would be truly helpful but it is a more complex concern residents are raising about pedestrian safety and the lack of a safe "walk way" that the working group are trying to address.

People are concerned about how they need to navigate to get around the parked cars and garage vehicles, forcing pedestrians, including school children, frail adults and vulnerable others onto the road, on a blind corner, with speeding traffic and this is making them feel

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unsafe and worried. It is a community safety issue, not just a parking issue and so to deliver a sustainable solution, one cannot rely solely on police intervention, as useful as this might be.

It is important to be able to safely travel from Butts Green, to the church, parish rooms, scout hut and ultimately the playground and this is what residents are raising.

Cllr. Joanne Young made specific reference to the October 2024 Butts Green Working Party Report underpinning the recommendations for consideration and described each from A-H accordingly.

Recommendation A – Decommission the section of parking outside the school as it is badly damaged. Six spaces will be decommissioned. Take down interim emergency safety fencing and replace protection by moving dragons teeth forward to prevent vehicles entering that area. Reinststate the Green by levelling with soil and reseeding or turfing the area. Authorise the Butts Green Working Party up to £1,500 to complete this work. Members RESOLVED agreement to this recommendation.

Recommendation B – Carry out basic resurfacing work such as crushed stones and kerb stones to the area in-front of the Memorial Hall. Authorise the working party up to £2,000 for this work if no other source of funding is easily attainable.
This recommendation was WITHDRAWN.

Recommendation C – Progress an options appraisal at open meetings. Request quotes for these options so affordability can be tested.
Members RESOLVED agreement to this recommendation.

Recommendation D – Complete self-assessment form. If eligible, apply for the 20mph limits to be introduced around Butts Green and East Dean Road outside the play area. Add Lockerley Green and Oval Green as 20mph zones. Approve the £175.00 charge to cover the technical assessment required as part of this application.
Members RESOLVED agreement to this recommendation.

Recommendation E – Lockerley Parish Council to make progress with the Speed Indicator Devices programme and use the Butts Green Working Party to engage residents.
Members RESOLVED agreement to this recommendation.

Recommendation F – The Butts Green Working Party along with the Parish Clerk to be given a budget of £500.00 from the Lockerley Greens Preservation monies to seek, if necessary, initial professional advice. On this point, the Parish Clerk advised members that the Parish Council does have a budget of £2,000 for legal fees.
Members RESOLVED agreement to this recommendation.

Recommendation G – The Village Green policy is strengthened by adding a section on car parking, explaining the lawful use of facilities and limiting the size of vehicles that can park at Butts Green. Develop an escalation procedure as an appendix to the policy, setting out steps and reasonable timescales for enforcement actions to be taken. Approval of these amendments by Lockerley Parish Council at the January 2025 Parish Council meeting.
Members RESOLVED agreement to this recommendation.

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Recommendation H – Annual Greens Survey is undertaken before the end of December 2024 by parish council members.

Members RESOLVED agreement to this recommendation.

14. TO RECEIVE AN UPDATE ON THE PAN PARISH RIVER POLLUTION FORUM

Cllr. Joanne Young provided an update to the Pan Parish River Pollution forum, which she attended in September.

1. **Houghton Water Probe:** All operating well. They have collected sufficient data about the chemicals in the river over the summer months to provide a baseline for any anomalies to be obvious in the future. They are working on an App to allow others to access the data.

This should be available by the end of the year.

2. **Southern Water:** Agreements have been reached about the location of the upstream monitor probe at Fullerton but further discussions are happening about the location of the downstream probe. Note that chalk streams are protected and prioritised in the environment act so live monitoring has to be put in place. Additionally Cllr. Geoff Cooper (Test Valley Borough Council) reported back on work with Southern Water to locate sondes water monitors, in the strategic sites identified by the river keepers, is progressing.

3. **"Forever Chemicals":** Survey conducted by Test and Itchen Catchment Partnership found traces of a hundred plus chemicals in the two rivers. Two highlighted were pet flea and tick spot treatments which are thought to be getting into the rivers from owners washing their pets and pet bedding. This chemical is banned for farmers but not in pet treatments and kills invertebrates in large numbers in the rivers. Glyphosate was the second - this is a herbicide but also is created by a reaction between phosphates found in washing powders, which are banned in the USA (non phosphate washing powders are available in the UK). Lockerley Parish Council should note that these type of pollutants and action to improve public awareness will be on the PPRPF at a future meeting.

4. **March of Clean water:** This rally is not being arranged by PPRPF but is a national rally. Details of how to register to attend are found at: <https://marchforcleanwater.org/>

Next meeting will be mid January 2025.

15. TO DETERMINE AND RESOLVE PLANNING APPLICATIONS

The Parish Clerk advised members of the planning applications received since the last meeting:

23/0421/COU – Enforcement application 23/0421/COU - Appeal against alleged erection of a dwelling in the countryside and associated works, APP/C1760/C/24/3351649 Peter Loizou, Ground (a) – that planning permission should be granted for what is alleged in the notice. Ground (g) – that the time given to comply with the notice is too short at Land at Poult Rearing Barns, Mount Lane, Lockerley. Members noted the current enforcement action being taken by Test Valley Borough Council.

24/02347/PDRS - Application for prior notification for change of use under Class R from an agricultural building to B8 storage at Cowleaze Farm, Romsey Road, Lockerley. Members

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RESOLVED No Objection.

24/0239/VARS – Variation of condition 03 to remove occupancy condition of RSR 8688 (Erection of agricultural worker's dwelling) at Bryony, Top Green, Lockerley. Members RESOLVED No Objection.

The Parish Clerk advised that he is in receipt of an email from a developer who has recently purchased the land at Old Timbers, East Dean Road. They would like an informal discussion with Lockerley parish council on planning development matters. The Chair stated that this land is not within the boundary of Lockerley and is in East Dean Parish. Members requested that the Parish Clerk notifies the developer and the parish clerk at East Dean Parish Council accordingly.

16. FOOTPATHS AND ROADS

The Chair provided the following report:

The continuing mild wet weather has led to exceptional plant growth and we now have the task of removing the surplus and attempting the autumn tidy up.

We have managed to keep our footpaths reasonably well controlled throughout the summer and footfall has contributed an excellent job at discouraging regrowth along the more popular routes.

It is now the hedge cutting season and that work is now being scheduled. Due to an accident, our Lengthsman has had to postpone some jobs and employ additional workers to complete other tasks. Roadside grips have become completely overgrown in many places. This responsibility remains mainly with Hampshire County Council Highways but due to their reduced resources, parish councils frequently step in. At present, Hampshire's contractors are cutting the verges and the clearing of the grips usually follows.

Our £1,000 annual Lengthsman's budget brings in fewer working hours each year and additional tasks are sometimes funded from the annual precept. We are also looking into encouraging the use of qualified volunteers. We have been fortunate in contacting the Romsey Ramblers clearing party and we are hoping to work with them soon.

Completed Tasks

Footpath 32: This path from Shackell's Lane to Pains Hill was roughly cleared by our Lengthsman in early summer and has since been improved by the landowners and the footfall of walkers. The Pains Hill side at Curlews Lodge is now a wide and pleasant pathway and is becoming increasingly popular with walkers.

Footpath 25: The fenced in section was completely cleared by the Lengthsman but the path across the open field had been overlooked. This was reported on the Definitive Map and has now been cleared. We have since thanked the farmer for this and for clearing a similar blockage on an adjacent path.

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Footpath 16: An excellent clearance job on this path from Lockerley Motors towards Critchell's green. The ditch on the ascending side was also cleared. The overgrown railings on the Butts Green corner with Dunbridge Road were cleared to improve visibility.

Memorial Hall: The hedge was cut and the ditch cleared before the Armistice service.

Parish Room: The hedge was scheduled to be cut at the end of September. The job was completed at the end of October.

Future Tasks

Footpath 33: Shackell's Lane crosses land owned by Norman Court and they manage the hedges on the wide, bottom section. The hedge on the top, narrow section is scheduled to be cut by a local contractor. We have reinstated contact with the Romsey Ramblers and a team of workers are coming to clear the undergrowth in November.

Butts Green Corner: The corner by Clem's way was completely cleared by our Lengthsman. This included the removal of many fallen and cut branches. The steep bank of the stream is now exposed and is unsafe. The section with railings needs to be completed. (Reported Reference Number 21767705). Further clearance of the pavement from this corner along The Street to be cleared by the Lengthsman. Also undergrowth along the side of the stream cleared, if time allows.

Grips. Newtown: The grips on the corner of the Carters Clay Road are completely overgrown. Lengthsman to clear in the winter if still blocked.

Grips. Cooks Lane: The section at the top is always vulnerable to flooding. Only one overgrown grip remains at present. To be cleared to allow water to flow into the pond on the Critchells House land. Monitor/schedule Lengthsman.

17. MEMBER QUESTIONS

Cllr. Peter Funnell suggested that the January Lockerley Parish Council meeting should take place in the same venue of the Memorial Hall rather than the Parish Rooms. Members agreed with this and the Parish Clerk to make the necessary arrangements.

In the absence of any further business to transact, the Chair closed the meeting at 20.52 hours.

The next meeting of the Parish Council will be held at the Memorial Hall, Lockerley on 13 January 2025 starting at 18.00 hours.