

**MINUTES OF LOCKERLEY PARISH COUNCIL MEETING**  
**Held on Monday 17 January 2022 at 7.30 pm in the Village Hall**

**Present:** Parish Cllrs. Sue Kent (Chair), Tim Coomer (Vice Chair) Jane Waller, Maurice Hillier, Peter Funnell, Helen Woodfield, Peter Ashby.

**In Attendance:** Tracy Predeth, Locum Clerk to the Council, Rachel Seddon, Parish Clerk

Hampshire County Councillor & Borough Councillor Nick Adams-King.

3 members of the public.

**22/062 APOLOGIES:** There were no Apologies for absence received.

**22/063 DECLARATIONS OF INTEREST (agenda items only):** Cllr Kent and Cllr Hillier declared that they know the father-in-law of the job applicant as neighbours.

**22/064 CONFIDENTIAL SESSION**

Due to the confidential nature of the business about to be transacted, members of the public were asked to withdraw.

**22/065 APPOINTMENT OF THE CLERK/RFO**

**Resolved:** To appoint Rachel Seddon as the Parish Clerk/Responsible Finance Officer. It was also agreed to join the Hampshire Pension Scheme.

**The meeting was opened to the public.**

**22/066 APPROVAL OF MINUTES**

Minutes of the meetings held on the 22 November 2021 were amended to read 'groundsman' and not 'lengthsman' these were unanimously agreed and signed as a correct record by the Chairman at the meeting.

**22/067 CHAIRMAN'S COMMENTS**

The Chairman welcomed Rachel Seddon to the meeting as their Parish Clerk.

The Chairman informed Members that the old village playground equipment on Lockerley Green had now been removed and that the village newsletter is still being drafted.

**22/068 Open Forum**

A resident expressed concern that the telephone number on the website is not working correctly. The Chairman agreed to look into this matter.

Cllr N Adams-King gave members a brief update County matters. He stated that the first stage of the local Plan will soon be released.

Discussions took place regarding ditches and culverts around the parish.

**22/069 Lengthsman/Groundsman (public spaces)**

Cllr Waller provided an update on the Lengthsman and Groundsman duties. Please see tabled report 1 at the end of minutes.

#### **22/070 Top Green**

Cllr Ashby led discussions regarding the funding of works at Top Green. It is requested that the Parish Council allocate ringfenced funds to help with the cost of maintenance. Members questioned if this is the appropriate use of public funds as this land is not owned by the Parish Council and money can be provided by other schemes.

It was agreed that this matter will be an agenda item for the next meeting where a full report can be provided.

#### **22/071 Butts Green**

Cllr Woodfield provided an update on Butts Green.

#### **22/072 Finance**

Members approved the payment of £280 for the Locum Clerk.

Members discussed the proposed budget which included £500 for HM The Queen Platinum Jubilee. Members asked for amounts to be added for tree surveys and grants. Members Resolved the Budget for the 2022/23 and that there would be no increase in the Precept which remains at £18687.00.

It was Resolved to purchase a laptop and printer for the Clerk.

#### **22/073 The Queens Jubilee - 5th June 2022**

It was agreed that this Council would arrange an event to commemorate the Queens Jubilee on the 5 June 2022. The Council would also offer financial assistance by means of a grant to residents holding street parties. Cllr Hillier expressed an interest in co-ordinating efforts supported by Cllr Kent, both would reach out the the Village Fete Committee and Other Groups.

#### **22/074 Use of the Village Hall**

It was agreed that the council would continue to use the Village Hall for Council meetings.

#### **22/075 Parish Council Website**

It was agreed that the Parish website is very out of date and needs a big tidy up. The Chairman asked the Clerk to undertake this. There is also a requirement for a communications policy.

#### **22/076 Parish Rooms Use and upkeep costs**

The Chairman reported that the parish rooms are rarely used, and a consultation is required on the options to justify the cost of these remaining open.

It was agreed that Cllr Sue Kent and Cllr Peter Funnell will work as a sub group and consult with stakeholders and report back to council.

### **22/077 Village Greens**

Cllr P Funnel stated the need for a Village Green policy. He was asked to circulate his documentation to all Members of the Council and it was agreed that this item will be discussed again at the next meeting.

### **22/078 Planning**

APPLICATION NUMBER: 22/00011/FULLS PROPOSAL: Replace solid fuel boiler with an oil boiler and storage tank, 1 Forge Cottage, The Street, Lockerley, Romsey (4/2/22)  
Members raised **No Objection**

APPLICATION NUMBER: 21/03238/FULLS: Change of use to residential, change of use of apartment to office space, alterations to fenestration, installation of roof lights, rationalisation of parking, construction of boundary wall (retrospective). Kings Arms, The Street, Lockerley, Romsey ( 28/2/22)  
Members raised **No Objection**

### **22/079 Correspondence Received**

Thanks to Cllr Nick Adams King for CC update 8 and Mid Test Matters 26

### **Date of next Meeting: 14 March 2022**

Annual Parish Meeting - Monday 18th April 2022 (Easter Monday) to be changed  
Annual General Meeting – Monday 16 th May 2022

There being no further business the Chairman closed the meeting at 21.54pm

Tabled Report 1

### **Lengthsman/ Groundsman Report**

### **(And Public Spaces)**

### **Jan 2022**

### **Work undertaken November/December 2021**

**The groundsman** has completed the agreed tasks for 2021 on public access grassed areas.

Additional items of work were identified:

Butts Green: Mowing/strimming is requiring additional time to complete since the benches and dragons' teeth were installed.

Children's playground: Responsibility and costings for fences and hedges needs to be clarified and work allocated. The grass areas adjacent to the entrance need regular cutting.

Oval Road: Grass banks either side of the entrance require cutting. Groundsman, HCC, or Aster???

**The Lengthsman** has recently completed work on and around Lockerley Green.  
The railway bridge: Bushes and trees either side of the bridge were cut back.  
Lockerley Green: The trees by the bus shelter had lower branches removed to simplify mowing. The trees opposite the shop had branches removed and crowns raised to improve visibility and safety. All cuttings were removed and charged to our account.

About £250 remains in the budget. New funding for 2022/23 is allocated in the new financial year. Carryovers are permitted.

Some new tasks have been discussed but none agreed.

The problem ditches in our parish have been reported to our County Councillor, (NA-K) but require monitoring.

Footpaths: Very wet under foot, but no reported damage.

Broken stile on footpath 18, (Mount Lane to Mt Pleasant): Reported by a couple of walkers. The landowner has been informed. Follow up might be needed.

Top Green: Overgrown brambles to be removed. Decision to be made who to complete the task and which budget to use. Residents, LGPS funds, Lengthsman, Groundsman, private contractor?

Tote Hill Common: Tree fallen in recent storm. Cleared by local resident. Other dead and overcrowded trees need monitoring.

**Salt Bins** at Tote Hill Common and Carter's Clay/Lake Cottages have been checked. Both functioning and full.

Jane Waller